

Attachment A  
Price Proposal Worksheet  
Solicitation: Small Procurement RFP 2014 ADR Appreciation and Recognition Event

<b>For which date does the Offeror propose the use of their facility and accommodations?</b>		
(Reference RFP Section 2.1)		
	<b>UNIT COST</b>	<b>EXTENDED COST</b>
<b>Rental of Plenary Session Meeting Room with Specified Set Ups</b>		
(Reference RFP Section 2.2.3.1, 2.2.4.1.4, 2.3.3.1)		
<b>Rental of Four Breakout Rooms with Specified Set Ups</b>		
(Reference RFP Section 2.2.3.2)		
<b>AV Equipment for All Rooms</b>		
(Reference RFP Section 2.2.3.1.2, 2.2.3.2.4, 2.3.3.3)		
<b>Rental/Use of Separate Registration Area and Specified Set Ups</b>		
(Reference RFP Section 2.2.3.3, 2.3.3.4, 2.3.3.4.1)		
<b>Boxed or Buffet Lunch Per Person Unit Cost and Estimated 120 persons Extended Cost</b>		
(Reference RFP Section 2.2.4.1)		
<b>Afternoon Snack Per Person Unit Cost and Estimated 120 persons Extended Cost</b>		
(Reference RFP Section 2.2.4.2)		
<b>Plated Dinner Per Person Unit Cost and Estimated 150 persons Extended Cost</b>		
(Reference RFP Section 2.3.4)		
<b>Total Evaluated Price</b>		
<p>*Fully loaded fixed price that includes all direct and indirect costs and profit for the Contractor to perform. Indirect costs shall include all costs that would normally be considered general and administrative costs and/or travel costs, or which in any way are allocated by the Contractor against direct labor hours as a means of calculating profit or recouping costs which cannot be directly attributable to the Contract. Estimated hours are for evaluation purpose only and not for billing purpose.</p>		